



Lewes District Council
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To all Members of the Employment Committee

A meeting of the Employment Committee will be held in **Room 7, Southover House, Southover Road, Lewes** on **21 September 2012** at **9:30am** which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

12 September 2012

Catherine Knight
Corporate Head - Legal and Democratic
Services

Agenda

1 Recommendations of Employment Committee - 10 October 2011

To consider the recommendations of those members of the Employment Committee who were present at the meeting held on 10 October 2011 as set out in Minutes 9 to 18.

2 Minutes

To approve the Minutes of the meeting held on **10 October 2011** (copy previously circulated)

3 Apologies for Absence/Declaration of Substitute Councillors

4 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

5 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972

6 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)

7 Voluntary Severance and Early Retirement

To receive the Report of the Interim Head of HR (Report No 147/12)

Attached Documents:

[Voluntary Severance and Early Retirement - Report](#)

[Voluntary Severance and Early Retirement - Appendix 1](#)

8 Voluntary Severance and Early Retirement Draft Policy and FAQs

To receive the Report of the Interim Head of HR (Report No 148/12)

Attached Documents:

[Voluntary Severance and Early Retirement - Draft Policy](#)

[Voluntary Severance and Early Retirement - Draft FAQs Early Retirement](#)

[Voluntary Severance and Early Retirement - Draft FAQs Voluntary Severance](#)

9 Accidents Statistics

To receive the Report of the Interim Head of HR (Report No 149/12)

Attached Documents:

[Accidents Statistics - Report](#)

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item(s) 10 and 11 on this Agenda as there is likely to be a disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act.

10 Consideration of Matters Raised by the Employees' Side

11 Consideration of Health and Safety Matters Raised by the Employees' Side

12 Future Remit of the Employment Committee

13 Date of Next Meeting

To note that the next meeting of the Employment Committee is scheduled to be held on Monday, 14 January 2013 in the Warren Room, Lewes House, Lewes commencing at 10.00am.

For further information about items appearing on this Agenda, please contact Abi Blanshard at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484201.

Distribution:

Councillors E E J Russell (Chair), R Blackman, C J Butler, A X Smith

Employees' Side: Mr N Cannan, Mr M Connolly, Mrs S Harvey, Mr G Purdy, Mr T Watson